

**Butler County Board of Elections  
Board Meeting Minutes  
May 20, 2019**

The Butler County Board of Elections met on Monday, May 20, 2019, at 1:00 p.m. for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Chris Wunnenberg, Member Todd Hall, Director Diane Noonan, Deputy Director Eric Corbin, Early Voting Administrator Tiffany Harmon, Secretary of State Regional Liaison Kenny Henning and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Chairman Cloud submitted the bills for approval. Member Hall asked what the line item under, Technology Support, "Data Information Management Systems" is. Deputy Director Corbin stated the item is the voter registration system's maintenance fee. Member Hall moved to approve the bills; seconded by Member Wunnenberg. With no further discussion; Roll call:

Chairman Cloud	yea
Member Penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

BILLS  
May 20, 2019

0100-5460-520000	Office supplies	\$ 1,357.33
0100-5460-529000	Other mat'l & supplies	\$ 64.87
0100-5460-530075	Technology support	\$ 7,819.59
0100-5460-530150	Membership dues and license	\$ 2,806.00
0100-5460-530310	Rental/lease - equip & vehicles	\$ 898.71
0100-5460-530500	Travel & training	\$ 1,382.24
0100-5460-530550	Employee job related mileage	\$ 160.65
0100-5460-536000	Contract services	\$ 661.66
0100-5460-530250	Advertising	\$ 735.50

PAID FROM THE GENERAL FUND

  
CHAIRMAN

TOTAL BILLS \$ 15,886.55

  
DIRECTOR

**BILLS**  
**May 20, 2019**

**OFFICE SUPPLIES (520000)**

<b>Dell Marketing LP</b>		
Sound bar for D. Noonan	\$	33.29
<b>Home Depot</b>		
Warehouse supplies	\$	35.46
Warehouse Supplies	\$	428.92
Warehouse supplies	\$	42.96
<b>Murphy's Inc.</b>		
Kitchen supplies	\$	194.85
<b>Office Depot Inc.</b>		
Office supplies	\$	113.14
Office supplies	\$	26.53
Office supplies	\$	172.18
<b>TNT Papercraft Inc.</b>		
10 boxes of copy paper	\$	310.00
<b>TOTAL OFFICE SUPPLIES (520000)</b>	<b>\$</b>	<b>1,357.33</b>

**OTHER MATERIAL/SUPPLIES (529000)**

<b>Andrews, Joe</b>		
Emergency boot kit	\$	39.95
<b>Smith, Mickey</b>		
CBS training supplies, 4/18/19	\$	24.92
<b>TOTAL OTHER MATERIAL/SUPPLIES (529000)</b>	<b>\$</b>	<b>64.87</b>

**TECHNOLOGY SUPPORT (530075)**

<b>Data Information Management Systems</b>	
Dimsnet voterfile maintenance, April 2019	\$ 7,091.61
<b>First Financial</b>	
Go Daddy 2018-2019 SSL certificate for data security	\$ 629.98
<b>Noonan, Diane</b>	
Monthly time tracking software, April 2019	\$ 49.00
Monthly time tracking software, May 2019	\$ 49.00
<b>TOTAL TECHNOLOGY SUPPORT (530075)</b>	<b>\$ 7,819.59</b>

**MEMBERSHIP DUES AND LICENSE (530150)**

<b>OAEO</b>	
7/1/19-6/30/20 annual membership	\$ 2,806.00
<b>TOTAL MEMBERSHIP DUES AND LICENSE (530150)</b>	<b>\$ 2,806.00</b>

**RENTAL/LEASE - EQUIP & VEHICLES (530310)**

<b>Great American Financial Services Co</b>	
Copiers lease/maintenance, 2nd quarter, CBS	\$ 196.95
Copiers lease/maintenance , 2nd quarter, SOS/Reg.	\$ 701.76
<b>TOTAL RENTAL/LEASE - EQUIP &amp; VEHICLES (530310)</b>	<b>\$ 898.71</b>

**TRAVEL & TRAINING (530500)**

<b>Ohio Secretary of State</b>	
Conference registration fees in Columbus, Ohio, 6/17-6/18	\$ 1,040.00
<b>US Bank</b>	
Hotel and parking, DIMS conference down payment 6/10-6/11	\$ 342.24
<b>TOTAL TRAVEL &amp; TRAINING (530500)</b>	<b>\$ 1,382.24</b>

**EMPLOYEE JOB RELATED MILEAGE (530550)**

<b>Clendenin, Erin</b> Poll visit delivered supplies 5/6/19	\$	13.26
<b>Harmon, Tiffany</b> Delivered ballots to Millville, 5/7/19	\$	7.65
<b>Smith, Mickey</b> Court witness in Columbus, 5/8/19	\$	98.94
<b>Trotta, Melissa</b> Pick-up voting equipment in Montgomery County, 5/13/19	\$	40.80
<b>TOTAL EMPLOYEE JOB RELATED TRAVEL (530550)</b>	<b>\$</b>	<b>160.65</b>

**OTHER CONTRACT SERVICES (536000)**

<b>Frontier Communications</b> Foreign listing, 4/22/19-05/21/19	\$	6.50
<b>Metro Parks of Butler County</b> Team building day reservation, 6/24/19	\$	270.00
<b>Millennium Business Systems</b> Flex copies, 01/15/19-04/14/19, Reg/SOS	\$	361.89
Flex copies, 1/31/19-4/29/19, CBS	\$	14.34
<b>Prosource</b> Flex copies and maintenance fees, 3/1/19-3/31/19	\$	4.54
Flex copies and maintenance fees, 4/1/19-4/30/2019	\$	4.39
<b>TOTAL OTHER CONTRACT SERVICES (536000)</b>	<b>\$</b>	<b>661.66</b>

**ADVERTISING (536000-530250)**

<b>Cox Media Group</b> Deadline to register, May 7, 2019 Election	\$	393.50
Legal ad, Ross Tax Levy, 5/7/19	\$	342.00
<b>TOTAL ADVERTISING (536000-530250)</b>	<b>\$</b>	<b>735.50</b>

Chairman Cloud submitted the meeting minutes from the April 8, 2019, meeting. Member Wunnenberg moved to approve the April 8, 2019, meeting minutes; seconded by Chairman Cloud. Roll call:

Chairman Cloud            yea  
Member Penska            absent  
Member Hall                abstained  
Member Wunnenberg      yea  
Majority in favor; motion carried.

Chairman Cloud submitted the meeting minutes from the May 7, 2019, meeting. Member Hall moved to approve the May 7, 2019, meeting minutes; seconded by Member Wunnenberg. Roll call:

Chairman Cloud            yea  
Member Penska            absent

Member Hall                    yea  
Member Wunnenberg        yea  
All in favor; motion carried.

Director Noonan acknowledged receipt of the following directives:

2019-05                    Unofficial and Official Canvasses of the May 7, 2019  
                                 Primary/Special Election  
2019-06                    Notice of Cancellation of Voter Registration – Incompetency for the  
                                 Purpose of Voting  
2019-07                    Reporting of Security Events

Director Noonan acknowledged receipt of the following advisory:

2019-04                    Litigation Involving a Board of Election’s Review of Initiative  
                                 Petitions

Member Wunnenberg asked for clarification of Advisory 2019-04. Deputy Director Corbin stated he read the advisory as if an entity filed an initiative petition, the staff would verify the voter’s signatures and the Board may have authority for the issue to appear or not appear on the ballot. Member Hall suggested sending the Advisory to the County Prosecutor for further clarification.

Director Noonan stated there is a total of 22 valid provisional ballots from the May 7, 2019, Special Election to be approved. She presented the following invalid ballots, 4 provisional ballots that are invalid because the voters were not registered in Butler County. Member Hall asked if the ballots are checked by more than one employee. Director Noonan stated the invalid ballots were checked three times to ensure accuracy. Member Wunnenberg made a motion to approve the 22 valid provisional ballots and to invalidate the 4 provisional ballots in question; seconded my Member Hall. Roll Call:

Chairman Cloud            yea  
Member Penska            absent  
Member Hall                yea  
Member Wunnenberg      yea  
All in favor; motion carried.

Member Hall moved to go into recess; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud            yea  
Member Penska            absent  
Member Hall                yea  
Member Wunnenberg      yea  
All in favor; motion carried.

At 1:45 p.m. Chairman Cloud stated the Board is in recess.

At 1:50 p.m. Chairman Cloud stated the Board is in back in session.

Director Noonan presented Document 5, Candidates to be Certified to the November 5, 2019, General Election. Member Wunnenberg moved to certify the candidates on Document 5 to the November 5, 2019, General Election; seconded by Member Hall.

Roll Call:

Chairman Cloud            yea  
Member Penska            absent  
Member Hall                yea  
Member Wunnenberg      yea  
All in favor; motion carried.

Certified MM 5-20-19  
Admin. Sign & Date

Butler County Board of Elections  
November 5, 2019 General Election  
Board Certification  
**Candidates**

The candidates have met the statutory requirements to appear on the ballot.

**Fairfield City Council (3<sup>rd</sup> Ward)**

- Terry Senger

**Fairfield Township Trustee**

- Joseph M. McAbee

**Lakota Local School Board of Education Member**

- Julie Shaffer

**Liberty Township Trustee**

- Steve Schramm

**Madison Local School Board of Education Member**

- David French

**Milford Township Fiscal Officer**

- Mollie L. Hansel

**Milford Township Trustee**

- Amy Butterfield

**Reily Township Fiscal Officer**

- Dianne Halcomb

**Ross Local School Board of Education Member**

- Sean Van Winkle

**Ross Township Fiscal Officer**

- Julie Joyce-Smith

**West Chester Trustee**

- David Corfman

05/15/2019 2:46:45 PM

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Document 5

Director Noonan presented Document 6, Issues in Question for the November 5, 2019, General Election. Director Noonan stated Brown's Run Country Club did not meet the statutory signature requirement. She said the petitioner is required to file 242 valid signatures, but only submitted 168 valid signatures and two part-petitions were invalid. Director Noonan stated the petitioner for MA Sunoco, LLC, did not complete the petition forms. She said there is no way to determine who the petitioner is and what question should appear on the ballot.

Member Hall asked if the petitioners have been contacted. Deputy Director Corbin stated both petitioners have been notified. He said the petitioners understand there is enough time to circulate new petitions to appear on the November 5, 2019, General Election ballot. Deputy Director stated a checklist is provided to assist the petitioners before filing. Member Hall said he recently saw a petition document from another county and would like to compare to what Butler County is providing, because the office should be doing everything possible to assist petitioners.

Member Wunnenberg moved to not certify the Issues in Question in Document 6 to the November 5, 2019, General Election; seconded by Member Hall.

Roll Call:  
Chairman Cloud            yea  
Member Penska            absent  
Member Hall                yea  
Member Wunnenberg      yea  
All in favor; motion carried.

Not Certified *MG 5-20-19*  
Admin. Sign & Date

Butler County Board of Elections  
November 5, 2019 General Election

Petitions in Question

**Brown's Run Country Club – Madison2**

- Insufficient number of valid signatures for local liquor option
  - Number of valid signatures required – 242
  - Number of signatures submitted – 168
  - Two of the fifteen part-petitions were also invalid

**MA Sunoco, LLC – Ham13wd1**

- All part-petitions are blank on the front, so it is impossible to tell who the petition is for or what question the petition seeks to put on the ballot.

Director Noonan presented Document 7, Candidates to be Certified to the March 10, 2020, Primary Election. Member Wunnenberg moved to certify the candidates on Document 7 to the March 10, 2020, Primary Election; seconded by Member Hall.

Roll Call:  
Chairman Cloud            yea  
Member Penska            absent  
Member Hall                yea  
Member Wunnenberg      yea  
All in favor; motion carried.



Certified My 5-20-19  
Admin. Sign & Date

Butler County Board of Elections  
March 10, 2020 Primary Election  
Board Certification  
**Candidate**

The candidate has met the statutory requirements to appear on the ballot.

**Judge of the Court of Common Pleas (Probate Division)**

- Heather L. Cady – Republican

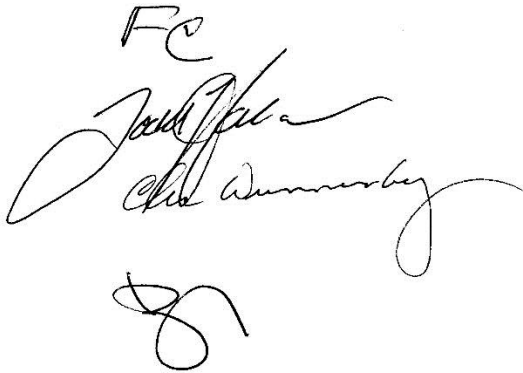
Director Noonan presented the official results for the May 7, 2019, Special Election.

<p>Election Summary Report          2019 MAY SPECIAL          Summary For Jurisdiction Wide, All Counters, All Races          Butler County          Official Results</p>	<p>Date:05/20/19          Time:13:47:44          Page:1 of 1</p>
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Registered Voters 10976 - Cards Cast 2887 26.30%

Num. Report Precinct 18 - Num. Reporting 18 100.00%

ISSUE 1 ROSS LOCAL			
	Total		
Number of Precincts	18		
Precincts Reporting	18	100.0 %	
Times Counted	2887/10976	26.3 %	
Total Votes	2886		
For the Tax	1563	54.16%	
Against the Tax	1323	45.84%	



Member Wunnenberg moved to Certify the May 7, 2019, Special Election; seconded by Member Hall. Roll Call:

Chairman Cloud            yea  
 Member Penska            absent  
 Member Hall                yea  
 Member Wunnenberg      yea

All in favor; motion carried.

Deputy Director Corbin presented the contract for new voting machines to the Board. He stated County Administrator, Judi Boyko negotiated lower costs for the purchase of new voting machines. He stated the annual fees were lowered by about \$98,000.00, shipping fees by \$75,000.00 and an additional \$99,000.00 of trade-in value. Member Hall asked for an exact comparison to the prior proposed contract. Deputy Director Corbin stated the lower cost is approximately \$273,000.00 when compared to the previous offer by Dominion.

Deputy Director stated with reducing supply quantities, and reductions in the service fees the overall savings would be in the high \$500,000.00 range. Member Hall asked if the total acquisition fee is \$6.2 million dollars. Deputy Director Corbin said yes. He also explained, the office sent the contract to Assistant County Prosecutor, Mary Anne Nardellio who found a few minor adjustments which Dominion corrected. Member Wunnenberg asked if the County Prosecutor, Dominion and State have approved the contract. Deputy Director Corbin stated the contract is waiting for final approval from the Prosecutor, Dominion has approved, and the contract has been sent to State for approval. Member Wunnenberg moved to approve the Voting System agreement with Dominion and Butler County pending any minor changes required by the County Commissioners, County Prosecutor or the State; second by Member Hall.

Member Hall asked how many years the service contract is good for. Director Noonan stated the contract is for ten years. Member Hall stated it has been a long journey, the staff and board worked very diligently to make the right decision for Butler County. Chairman Cloud stated compared to other counties, he felt Butler County put a lot of time and research for the purchase of the new voting system.

Member Hall asked what will be done with the current voting system. Director Noonan stated the office is responsible for disposing of the machines. She said, Cohen Recycling will destroy them. Deputy Director Corbin stated Cohen will provide documentation of each machine with serial number and the destruction date for the board's records. Member Hall asked if another county or state would benefit by using the current machines. Director Noonan stated she will contact other counties across the State to see if any other county is in need. Member Hall asked, what is the cost to recycle the machines. Director Noonan stated the estimate cost is \$7,000.00. Deputy Director Corbin stated the office is working with the County IT department to possibly negotiate a bulk rate.

Roll Call:

Chairman Cloud	yea
Member Penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan invited the Board Members to attend the Commissioners meeting on Thursday, May 30, 2019, when the Commissioners will be appropriating funds and passing the required resolutions. She said Deputy Director Corbin and herself would like to publically thank the Commissioners and County Administrator, Judi Boyko.

Under the Director's Report, Director Noonan stated there has been no further discussion of Senate Bill 22 Reduction of Precinct Election Officials. She also explained the ACLU has a lawsuit against Secretary of State, Frank LaRose. Butler County had to provide information on confined voters and how they are processed for voting purposes. She said the lawsuit is regarding jail voters and we have complied with all requests for information regarding those voters.

Director Noonan stated Deputy Director Corbin and herself are working on the Election Administrative Plan for the upcoming March 2020 Primary Election.

Director Noonan stated over the next year County IT Manager, Eric Fletcher would like the office to upgrade all computers to Windows10. She said the office must be using Windows10 by December 2020. Director Noonan stated there will be a need to purchase new computers next year. Member Hall asked what program is being used now. Director Noonan said Windows 7 which is becoming obsolete. Deputy Director Corbin said Mr. Fletcher was making us aware now so purchase of computers could be included in next year's budget.

Under the Deputy Director's Report, Deputy Director Corbin stated the folding machine is outdated and the current vendor will no longer service the machine. He said other vendors are currently being reviewed.

Deputy Director Corbin informed the Board that the software program Asset Tiger, recommended by the State, is being tested to possibly purchase at a later time. He said the program tracks each voting unit and maintenance of each unit. He said the cost would be \$350.00 annually and the staff is working to understand the program's full capability, reporting options and how they will benefit the office.

With no further business, Member moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member Penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 2:45 p.m.

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Frank Cloud, Chairman

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Diane Noonan, Director

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Todd Hall, Member

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Chris Wunnenberg III, Member

Absent

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Mariann Penska, Member